

EC-001**Teacher Support Coordinator**

Classification	Professional Extracurricular
Supervisor	Building principal
Employment Term	Extracurricular throughout the calendar year
Compensation Term	Annual, paid upon completion of duties each school year
Compensation Amount	\$1,000
Evaluation Method	Extracurricular assignment per WVBE 5310 / RCBOE 552
Statutory Authority	WV Code 18A-3C-3

Responsibilities

1. Provide professional support, guidance, and advice to beginning and experienced teachers as needed.
2. Model and observe lessons, provide peer-to-peer critiques, and suggest professional learning and development for teachers identified for support.
3. Working with the school leadership team, identify areas of support needed at the school and develop a plan to address these needs through the strategic planning process.
4. Working with other teacher support coordinators and the county leadership team, identify common areas of support needed across the county and develop a plan to address these needs through the strategic planning process.

Qualifications

1. Must possess a West Virginia Professional Teaching Certificate.
2. Demonstrated, successful experience as a classroom teacher strongly preferred.
3. Per WV Code 18A-3C-3 (c) (6), current teacher at the school to be serviced preferred.

Physical Demands

This position may involve light to moderate lifting, reaching, and grasping, with frequent, short periods of walking, standing, and sitting. The position may also require the ability to clearly see, hear, read, write, talk, and type as necessary for communication with colleagues, students, and members of the community and the operation of computer applications. Most educational settings occur indoors with low to moderate sound levels, though exceptions may include outdoor activities for recess, physical activity, etc., and louder environments such as gymnasiums, auditoriums, musical performance spaces, etc.

Reasonable accommodations will be made for individuals with disabilities both temporary and permanent.