

Request for Proposal 1:1 Teaching/Learning Initiative

PURPOSE OF THE RFP

The Roane County Schools (RCS) 1:1 Teaching/Learning Initiative proposes to replace aging student computing devices to better enable effective instruction of students while not present in school buildings and enhance digital learning opportunities while in school buildings. At the current time, students in grades 5 – 10 are using laptop computer devices purchased approximately four to five years ago that have become increasingly difficult to repair and lack key features needed to meet digital learning goals.

The purpose of this RFP is to acquire competitive pricing and service offerings for a distributive, large-scale device purchase. This initiative represents a committed purchase of approximately 900 devices this spring and summer.

PROPOSAL SUBMISSION

Factors in the determination of the winning bid will include, but are not limited to, the following: cost, service, value-added offerings, vendor track record, program flexibility, and professional development partnerships.

Roane County Schools reserves the right to

- Reject any or all offers and discontinue this RFP process without obligation or liability to any potential vendor;
- Accept other than the lowest priced offered;
- Award a contract on the basis of initial offers received, without discussions or request for best and final offers;
- Proposals are subject to consideration based upon W.Va. Code 5A-3-37 and Roane County Board Policy 830 related thereto concerning resident vendors and non-resident vendors bidding.

CONTACT

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DUE DATES

All proposals are due no later than 2:00 P.M. EST on Friday, April 16, 2021. Any proposal received after this time and date will not be evaluated for award. Please note that electronic proposals by email are preferred but are not required. Electronic proposals should be submitted no later than 2:00 P.M. EST on Friday, April 16, 2021, to rdduncan@k12.wv.us. A follow-up phone call is requested to confirm receipt and is the responsibility of the vendor. No proposals will be reviewed prior to 2:00 P.M. on Friday, April 16, 2021.

SCHEDULE OF EVENTS

Event	Date
1. RFP Distribution to Vendors	NLT Friday April 2, 2021
2. Proposal Due Date	Friday. April 16, 2021
3. Target Date for Review of Proposals	Friday. April 16, 2021
4. Anticipated Decision and Selection of Vendor(s)	Monday, April 19, 2021

PROPOSAL DETAILS

The following section provides a breakdown of proposal deliverables and requested options. Participating vendors must bid on all required deliverables to be considered.

DEVICE MODELS

After extensively reviewing various devices, RCS has elected to accept bids for comparable models as listed below. If vendors choose to bid more than one model they are asked to submit a separate proposal for each model. Each proposal is intended to stand on its own. Only proposals for new devices will be considered. It is expected that only one model will be chosen after proposals are considered.

Model 1: Windows-based Devices

Specifications	Laptop Requirements
Licensing	None Required
Asset Management	GPS/Location
Screen	10" or LARGER without touch screen
Processor	Intel Core i3 Processor or better (or AMD equivalent)
Memory	8 GB or more
Storage	256 GB or more
Ports	USB 3.0
Audio/Video	HDMI, VGA or USB-C port. Speakers and headphone jack
Weight	7 lbs. or less
Warranty**	1-year warranty with options of 2, 3, and 4-year warranty
Battery*	8 hrs. or better and replaceable
Wireless	802.11ac or better

* See battery specifications under Power Section

** See Warranty specifications under Warranty Terms, Support, and Repair Practices

Model 2: iPadOS-based Devices

Specifications	Laptop Requirements
Generation	iPad 7 th Generation or newer
Connectivity	WiFi-only

POWER*

- 1) Battery life is critical to the function of any device in a K-12 environment. As stated in the specifications, the battery must be rated for a minimum of eight hours of continuous use.
- 2) It is expected that these devices will be functional and productive machines beyond the warranty period. Since AC power adapters and batteries tend to deteriorate over time, it is expected that replacements and spare chargers may be needed outside the warranty coverage.

WARRANTY TERMS**

The terms of the warranty shall be at least one year. This may include the manufacturer's warranty with an extension by the vendor. Pricing for the warranty extension is expected to be extremely aggressive. Batteries and AC power adapter will be covered under the full-length of the purchased warranty. Please include option for 2, 3, and 4-year extended warranty.

In addition, warranty terms must explicitly outline the manufacturer's dead-pixel policy for replacing the device display. It is expected that no dead-pixel policy will exceed three pixels.

Warranty shall include accidental damage coverage for the life of the warranty.

SUPPORT**

The warranty provider or vender will supply RCS with a direct contact for warranty purposes, along with the ability to place orders for parts and additional laptops. A dedicated support/sales manager is preferred.

REPAIR PRACTICES**

Terms of all repair practices must be detailed in the proposal. **Warranty providers must specify a guaranteed turnaround time for any standard repair, not to exceed ten business days, starting from the initiation of a repair request to the day the repaired device is received by RCS. The definition of non-standard repairs should be outlined to provide clarification.**

Warranty providers will be responsible for all shipping costs, both to and from the purchasing district. In addition, warranty providers are expected to provide shipping materials as needed.

OPTIONS

- **Warranty**

As previously stated, the terms of the warranty shall be for one year, with options for 2, 3, and 4-year extended warranty. Warranty shall include Accidental Damage Coverage for the entire duration. In addition to this, vendors may elect to offer additional services at their discretion.

- **Other Options**

Vendors may elect to offer additional options and services at their discretion. Anything that may separate one vendor from the others should be explicitly outlined.

PURCHASE AND DELIVERY

The vendor must agree to guarantee delivery of RCS full device order within two weeks of the ordering date and prior to July 15, 2021. Please note that delivery costs, if applicable, should be included in the vendor's bid proposal. Preferred payment method will be a purchase order.

PURCHASING WINDOW

Vendors may elect to allow purchases beyond the initial date of purchase or may choose to offer a replacement model with the same terms following the initial date of purchase, should a new model be released. Any replacement model introduced after the initial purchase must meet or exceed the specifications outlined in the RFP.

Important Notice: Any clarifications will be posted to www.roanecountyschools.com