

Administrative Guidelines 223.ii – Alternative Means to Earn High School Credit

Authority RCBOE Policy 223

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Revised January 24, 2019 (renumbered to match new policy number)
Revised July 6, 2020 (added college-credit-bearing courses)
Revised July 24, 2020 (clarified WVVS language to permit full-time enrollment)

1. Credit earned prior to 9th grade

The following course(s) shall be offered to students prior to enrollment in ninth grade for the purpose of earning high school credit:

Spanish I

Nothing in these guidelines should construe a requirement that a student be permitted to enroll in this course(s) if the student's school is unable to support this course(s) for a reason(s) including but not limited to lack of a certified teacher, lack of sufficient student interest to constitute a reasonable class, or interference with other requirements of a student's current program of study.

2. Embedded credit

No opportunities for earning additional credit(s) through the completion of one or more other credits shall be available.

3. College-credit-bearing courses

A student who enrolls in and passes a college-credit-bearing course not offered through the Board's dual-credit programs may request to have such course substitute for a graduation requirement(s) by submitting such a request in writing to the school principal. Prior to receiving approval for such a request, the student must also provide to the school principal an official transcript showing completion of the course. For the purposes of GPA and class rank, if applicable, college-credit-bearing courses taken outside of the Board's dual-credit programs shall not be considered in such calculations and, if a graduation requirement(s) is substituted, shall be recorded on the student's high school transcript as being for-credit-only.

4. West Virginia Virtual School (course-specific enrollment)

A student who wishes to enroll in a course(s) not offered in his/her school but are available through the West Virginia Virtual school may be provided to earn high school credit under the following conditions:

- A. A student shall be enrolled in such a course(s) under the West Virginia Virtual School if and only if he/she demonstrates sufficient mastery of content in pre-requisite and/or foundational courses and the ability to manage assignments and studies in a self-directed, self-motivated fashion.
- B. Unless the course(s) is provided as a substitute for a requirement in a student's current program of study or as the result of a determination under an Individualized Education Plan (IEP), the student and/or student's parent(s) or guardian(s) shall be responsible for any and all costs associated with enrollment in such a course(s), including any materials and/or equipment.

- C. Credit for such a course(s) shall be awarded only upon completion of the course(s) under the requirements provided by the West Virginia Virtual School and/or its instructor(s). The grade assigned to this course(s) shall be that which is assigned by the West Virginia Virtual School and/or its instructor(s).
- D. A student enrolled in such a course(s) shall be provided sufficient time during the school day to complete such a course so long as this does not interfere with completion of the student's current program of study.

5. **West Virginia Virtual School (full-time enrollment)**

A student in grades 9 – 12 who wishes to enroll full-time in the West Virginia Virtual School may do so and earn high school credit under the following conditions:

- A. The student has completed coursework equivalent to completing eighth grade through a regionally- or state-accredited school.
- B. The student meets and maintains all virtual school enrollment criteria as provided under the administrative guidelines to RCBOE Policy 220.